

COURSE OVERVIEW

REVIEW TEAM MEMBER



CONTENTS

COURSE OVERVIEW	03
LEARNING OUTCOMES	03
TARGET AUDIENCE	04
PRE-COURSE REQUIREMENTS	04
EXAMINATION INFORMATION	04
SUPPORTING COURSE GUIDES	05
COURSE MODULES AND LESSONS	06
COURSE ONLINE ACCESS	07
DIGITAL BADGE AWARDED	07

Global Digital Assurance® and logo device is registered trade mark of Global Digital Assurance Pty Ltd.

Global Agile Assurance™ and logo device is a pending trade mark of Global Digital Assurance Pty Ltd.

Global Gateway Assurance™ and logo device is a pending trade mark of Global Digital Assurance Pty Ltd.

Digital Assurance™ and logo device is a pending trade mark of Global Digital Assurance Pty Ltd.

Digital Assurance Models™ and logo device is a pending trade mark of Global Digital Assurance Pty Ltd.

All registered trademarks are owned by Global Digital Assurance Pty Ltd, and are protected under the Trade Marks Act 1995 (Cth).

Further information on trademarks can be found at www.globaldigitalassurance.com/trademarks/

Legal notice: Reproduction or unauthorised use of all contents in this guide and any assurance models and all general information contained in any mediums owned by Global Digital Assurance Pty Ltd is strictly prohibited at all times. Applications to reuse or reproduce any parts of this guide, assurance models and all general information contained in any mediums owned by Global Digital Assurance Pty Ltd, must be submitted in writing to admin@globaldigitalassurance.com

Global Digital Assurance Pty Ltd reserves all rights at all times. Assurance Pty Ltd, must be submitted in writing to admin@globaldigitalassurance.com.

 ${\sf Global\ Digital\ Assurance\ Pty\ Ltd\ reserves\ all\ rights\ at\ all\ times.}$



GLOBAL GATEWAY ASSURANCE - REVIEW TEAM MEMBER

The Global Gateway Assurance Review Team Member training course and professional accreditation, is a modernised approach to providing a holistic solution to gated assurance reviewer training and professional accreditation.

Global Gateway Assurance Review Team Member accredited professionals are able to provide high value, independent assurance review services to support organisations and governments with their delivery of conventional programs and projects.

Global Gateway Assurance Review Team Member accreditation, certifies that assurance review professionals are recognised and meet industry best practice standards for the assurance of programs and projects.

COURSE OVERVIEW

COURSE CONTENT

- 7 learning modules
- · 17 self-paced lessons
- 18 progressive knowledge tests
- 9 progressive scenario refreshers
- 1 online examination
- 3 scenarios
- · 15 questions

SUPPORT MATERIALS

- · Global Gateway Assurance reviewer guide
- 4 Global Gateway Assurance program guides
- 7 Global Gateway Assurance project guides
- 2 Global Gateway Assurance models
- · Global Digital Assurance members dashboard
- Global Gateway Assurance Review Team Leader eligibility

LEARNING OUTCOMES

- How to participate as a team member in a conventional gated assurance review across programs and projects
- How assist a Review Team Leader in gathering and analysing the information made available during a gated assurance review
- How to identifying relevant documentation for a gated assurance review
- How to identify participants for gated assurance review interviews
- · How to identify material relevant to the gated assurance review, and forming an opinion on the adequacy of the material
- Techniques for participating in the review discussions, in a professional and objective manner
- How to contribute to the development of the gated assurance review report
- How to work more cooperatively with all participants involved in a gated assurance review
- Briefing the SRO on the review's conclusions and recommendations
- Understanding why providing gated assurance review feedback is important



TARGET AUDIENCE

- Public sector employees
- Assurance professionals
- Portfolio, program and project consultants
- Service delivery organisations
- Public sector agencies and business areas
- PMO teams
- Risk professionals
- · Procurement professionals
- Project team members
- · Portfolio, program and project managers

PRE-COURSE

The recommended pre-reading for this course includes:

PROGRAMS

- Gate 0 Business need review
- Gate 1 Strategic business case review
- Gate 2 Mid stage review
- Gate 3 End stage review

PROJECTS

- Gate 0 Business need review
- Gate 1 Business case review
- Gate 2 Delivery strategy review
- Gate 3 Investment decision review
- Gate 4 Delivery control review
- Gate 5 Readiness for service review
- Gate 6 Benefits realisation review

There is no prerequisite required for this course, however, we strongly recommend that candidates have good understanding of project environments or have been a member of a project delivery team.

EXAMINATION INFORMATION

- · Online examination
- Accessed via the Global Digital Assurance dashboard (only)
- Exam must be completed in a single session
- Unlimited examination time (common effort required is 1 hour)
- · Scenario based and multiple choice questions/answers
- 100% pass mark required for accreditation
- Real-time marking and results
- Candidates who fail the exam on three (3) consecutive attempts, must retake the course, prior to resitting the examination.



SUPPORTING COURSE GUIDES



PROGRAM ASSURANCE









PROJECT ASSURANCE



















COURSE MODULES & LESSONS

MODULE 1. OVERVIEW & INTRODUCTION PROGRAMS

Lesson 1: An introduction to agile digital assurance

Lesson 2: Helping agile projects succeed
Lesson 3: Expected learning outcomes
Knowledge: Two (2) module based questions

MODULE 2. PHASES OF AGILE ASSURANCE REVIEWS

Lesson 1: Techniques for modernised assuranceLesson 2: Understanding modern digital assuranceLesson 3: Continuing to apply the principles of assurance

Knowledge: Four (4) module based questions

MODULE 3. SUCCESSFUL DELIVERY OF ASSURANCE REVIEWS

Lesson 1: Being a review team member

Lesson 2: Successful review team members and well-run reviews

Knowledge: Three (3) visual scenario knowledge refresher

Knowledge: Three (3) module based questions

MODULE 3. SUCCESSFUL DELIVERY OF ASSURANCE REVIEWS

Lesson 1: The review initiation
Lesson 2: The planning meeting

Lesson 3: Interviews and tips for conducting interviews

Lesson 4: The report and tips for producing a successful report Lesson 5: Some helpful do's and don'ts when briefing the SRO

Lesson 6: Finalising the review

Knowledge: Three (3) visual scenario knowledge refresher

Knowledge: Six (6) module based questions

MODULE 3. SUCCESSFUL DELIVERY OF ASSURANCE REVIEWS

Lesson 1: Modernised assurance models

Lesson 2: Program assurance Lesson 3: Project assurance

Knowledge: Three (3) visual scenario knowledge refresher

Knowledge: Three (3) module based questions

MODULE 6. CONCLUSION

Lesson 1: Benefits of the agile assurance review and summary

MODULE 7. EXAMINATION

Section 1: Examination overview, preparation and instructions

Section 2: Three (3) scenarios

Section 3: Fifteen (15) multiple choice questions



COURSE ONLINE ACCESS



WWW.GLOBALDIGITALASSURANCE.COM/LOGIN/

DIGITAL BADGE AWARDED















